UWA Business School information to HDR candidates

The University of Western Australia is committed to providing support and resources of the highest possible quality for its Higher Degree by Research (HDR) candidates. This support comes from the Graduate Research School, as well as Schools, Centres and Institutes within the University. For this reason, it is essential that candidates consult with their proposed supervisor(s), Graduate Research Coordinator or Head of School prior to the commencement of candidature to discuss the range of general infrastructure support and project-specific support that is available.

As a postgraduate student in the UWA Business School, you’ll have access to the following resources:

Office Space
Full-time research candidates are allocated a dedicated ‘pod’, in an open-plan area within the relevant Discipline group. Accommodation includes desk, chair, bookshelf and lockable drawers. Hot-desks are available and can be booked as needed for part-time candidates.

Computer, Email and Network Access
The School provides each full-time research candidate with a computer for their research purposes, including internet and email access.

IT Support
Research Candidates have full access to Business School and UWA Technical Support.

Stationery
Basic stationery supplies are available from the Resource Room in each Discipline area. Additional requirements can be requested from the Discipline Administrative Teams.

Photocopying
Research candidates have unrestricted access to photocopiers located within their area.

Thesis Printing and binding at time of submission
UWA Business School arranges printing and temporary binding for the purpose of examination for all research candidates and bears the cost of these arrangements. On completion, the School arranges for permanent binding of the final thesis and bears the cost including 1 copy for the PhD candidate. An additional copy can be purchased on behalf of the candidate from their Research Allowance, (subject to remaining funds being available). Candidates can purchase additional copies at their own expense.

Telephone, fax and postage
Full-time research candidates have use of a telephone for internal and local calls, fax access and access to mail facilities. Costs relating to higher volumes of mail for research purposes can be met through the Research Allowance.
Library Access
All enrolled HDR students have automatic access to the Library, including a substantial collection of journals available electronically via the web. UWA networked computers automatically have access to these journals.

Statistical Support
Candidates should discuss their requirements with their Supervisor who will make arrangements for statistical support within the School or UWA. Students are encouraged to make use of the UWA Centre for Applied Statistics located in the School of Mathematics and Statistics. This group provides courses, consulting and free support for UWA postgraduate research students.

Financial Support
PhD candidates have access to a Research Allowance of up to $3,500 ($1750 for Master by Research students). Students may apply for access to the funds to assist them to undertake research, to improve the quality of their research output or for travel to collect data or attend conferences. Further details at http://www.business.uwa.edu.au/students/postgrad/grants

Orientation and Induction
Commencing students are given a personal Induction on commencement by The Business School Research Office.

The Research Office also conducts HDR Student Orientation sessions followed by Welcome Morning Tea for commencing and current students in Semester 1 and Semester 2. Commencing students are expected to attend the first available Orientation session.

Access to the School’s policies regarding graduate research
Commencing students are introduced to the School’s processes and requirements for HDR students at the Orientation Session and are provided with a thumb drive containing the Orientation Presentation and links to all relevant online information. Additionally, the Business School Research Office is staffed and resourced to provide a high level of student support, advice, guidance and information throughout the year.

School Grievance Procedure
Students can raise concerns or grievances via the Business School Research Office, their Supervisor(s) and/or their Discipline Graduate Research Coordinator. If concerns remain unresolved, the complaint can be referred to the Associate Dean Research. If the matter cannot be resolved at School level, the student has recourse to the Graduate Research School and the UWA Student Complaints Resolution process: http://www.aps.uwa.edu.au/home/policies/complaints?f=145099

Internal review processes
Progress of research candidates enrolled in the Business School is monitored by the Supervisor(s), Discipline Graduate Research Coordinator, and via the Discipline Seminar series.

Seminar Programs
The Business School Discipline groups each run a program of weekly seminars. Seminars are presented by visitors, academic staff, and PhD students. Students are expected to attend seminars regularly, and to present their own research prior to Confirmation of Candidature.

Contact for further enquiries:
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