



Supplementary Form For Graduate Research

Form PG-AP2

This Form Must Accompany the
Application for Postgraduate Study
Form PG-AP1

Student ID _____

R1 PERSONAL DETAILS

Dr/Mr/Ms/Miss/Mrs	Family Name	Given Name

R2 CANDIDATURE FOR WHICH YOU ARE APPLYING

1. Have you made contact with a potential supervisor at UWA?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, name of contact		School/s	

(For proposed joint enrolments please list both schools)

2. Proposed Research Topic

3. Research will be Full-time Part-time

4. Campus (please tick one) Crawley Albany Geraldton Other _____

5. Proposed commencement date Commencing semester/trimester/term _____
(The exact date of commencement will be determined by the date on which you lodge your enrolment)

R3 CURRENT CANDIDATURE DETAILS

1. Are you currently enrolled in a tertiary education programme? YES NO

If YES, please give details

2. Detail any Scholarships/grants for which you have applied or been awarded

3. Is this application for a transfer of candidature from another university? YES NO

If YES, and you are applying for a Research Higher Degree programme administered by the Graduate Research School, you are required to submit as part of your application, a detailed Research Proposal for approval by the Board of the Graduate Research School. The Research Proposal coversheet and guidelines are available from www.postgraduate.uwa.edu.au/forms.

4. Have you gained any research experience that is relevant to your proposed area of research through employment? YES NO

If YES, please briefly outline any research experience or publications – if space insufficient, please attach a separate sheet

R4**DECLARATION OF RESEARCH TRAINING SCHEME (RTS) FUNDING ARRANGEMENTS FOR RESEARCH HIGHER DEGREES UNDERTAKEN PRIOR TO ENROLMENT IN PROPOSED RESEARCH DEGREE**

1. Have you been enrolled in a higher degree by research course within the previous three years at any University within Australia as part of the RTS Scheme?

YES NO *If no, please go to Section R5*

2. Did you complete all the requirements of each of those research higher degree courses & qualify for the award?

YES NO

3. Please list the institutions at which you have previously been enrolled as a research higher degree candidate. Please attach an additional page if necessary.

Course name	Institution	EFTSL Consumed ¹	Degree Complete (Yes/No)

¹. EFTSL stands for equivalent full-time student load. Example; 3 years part-time enrolment equals 1.5 EFTSL. If you are in doubt about the EFTSL you have consumed you should contact your previous institution for clarification..

R5**DECLARATION****AUTHORITY TO ACCESS ACADEMIC TRANSCRIPTS**

I hereby AUTHORISE The University of Western Australia to make enquiries of, and to obtain official records from, any university and tertiary educational institution concerning my current or previous attendance which, in its absolute discretion, it believes are necessary to be made or obtained and, if necessary, seek academic information or transcripts. Where necessary QualSearch will be engaged to access this academic information. I understand that The University of Western Australia is not responsible if any educational body/institution does not supply these records. I understand that the result of the search will be made available to me on request and that an audit of this authority may also be undertaken.

GENERAL DECLARATION

I agree to obey the statutes, regulations and rules of The University of Western Australia as far as they may apply to me. I declare that the information I have submitted with this application is a true and complete record of all academic results I have achieved at each and every university and tertiary educational institution which I have attended and I acknowledge that my failure to disclose my true and complete tertiary academic record, the provision of incorrect information or the withholding of relevant information, may result in the cancellation of my enrolment at any stage, and that this action may be recorded on my student file. I will inform The University of Western Australia immediately of any change to my contact details.

CANDIDATE'S SIGNATURE: _____

DATE: / /

INSTRUCTIONS**APPLICATION FORM CHECKLIST**

- Declaration of RTS Funding Arrangements for research higher degrees undertaken prior to enrolment in current research degree – **COMPULSORY FOR ALL APPLICANTS – Section R4**
- One copy of your birth certificate, photo page from passport, humanitarian visa or evidence of permanent residency status – **COMPULSORY**
- Proof of withdrawal from previous study and details of prior Research HECS Exemption Award or Research Training Scheme Funding - *if applicable*
- A list of any publications and the name/s of academic referees
- Folio of work (**MFA**), evidence of work experience (MSW, all Education Postgraduate and Research degrees) evidence of clinical registration (MMedSci/MSc), evidence of successful audition (MMus), evidence of published work and 2000-3000 word essay (MA in Creative Writing) - *if applicable*
- For PhD and Masters by Research Applicants Only:**
- Brief statement of Proposed Area of Study (approx 250 words) – **COMPULSORY FOR GRS ONLY**
- If applying on the basis of an incomplete PhD at another institution or a completed Higher Degree by Research Preliminary programme at UWA you are required to attach a detailed Research Proposal and Coversheet following UWA Guidelines which can be found at www.postgraduate.uwa.edu.au/forms
- Applicants for a **PhD in Law** must supply a detailed statement (of at least 1500 words) which addresses the proposed structure (ie chapter development) of the thesis, and a bibliography

LOGGING THIS GRADUATE RESEARCH APPLICATION FORM

It is essential that contact with the prospective school and/or supervisor be made prior to submitting your formal application.

PLEASE LODGE THE APPLICATION FORM AS FOLLOWS:

THESIS AND COURSEWORK TO THE RELEVANT FACULTY

MASTERS BY RESEARCH ONLY AND PhD TO THE GRADUATE RESEARCH SCHOOL.

PLEASE KEEP A COPY OF YOUR APPLICATION.

SUPERVISOR/S AND SCHOOL ASSESSMENT

It is the School's responsibility to ensure that adequate supervision is provided for the duration of the candidature. A supervisor who is also a Research Higher Degree candidate may not supervise another candidate for the same degree.

S1 NOMINATION OF SUPERVISION

1. Supervisor(s) nominated for this applicant, beginning with co-ordinating supervisor: 2. No of equivalent full time (EFT) students currently supervising

	Title	Given Name	Family Name	Staff No.	Supervision	UWA Mail Bag	Hons	PG Dip or equiv	Masters	PhD
1.										
2.										
3.										
4.										

3. Address for correspondence if not located at UWA

Name	Address	Email
1.		
2.		
3.		
4.		

4. Briefly describe alternative arrangements to be used in the event of the co-ordinating supervisor not being available to supervise through to completion of the thesis.

S2 SUPERVISORY EXPERIENCE

1. Have you supervised a HDR student to successful completion in the last five years?

Supervisor 1	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Supervisor 2	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Supervisor 3	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Supervisor 4	YES <input type="checkbox"/>	NO <input type="checkbox"/>

2. Have you attended any supervisory training courses in the last three years?

Supervisor 1	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Supervisor 2	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Supervisor 3	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Supervisor 4	YES <input type="checkbox"/>	NO <input type="checkbox"/>

S3 EXTERNAL SUPERVISORS

An external supervisor (that is, not a member of University staff) has to provide a CV detailing title, current position and full mailing address. Please include the CV with this application.

S4 RELEVANCE OF APPLICANT'S QUALIFICATIONS

1. Is the applicant's background relevant to the intended research, including sufficient specialisation such that the applicant will have already developed an understanding and appreciation of a body of knowledge relevant to the intended research?

YES

Please give details.

NO

If **NO**, you will need to make a case for considering the application.

2. If coursework units are required, please provide details of semester and unit codes.

S5 RESEARCH INTEREST

Please comment on the proposed area of research with particular reference to its quality, feasibility and the methodology to be employed.

S6 RECOMMENDATIONS

Please complete the following list identifying any particular resources or facilities required for successful completion of the project. Source of funding **MUST** be included eg grant.

Detail any financial provisions necessary to establish this project	\$
What are the anticipated Annual Costs? COMPULSORY	\$
How much will the School provide? COMPULSORY	\$
If statistical advice is relevant to the proposed area of research is it available in the school? If not, how will it be obtained?	
Are there any confidentiality or intellectual property issues that need to be considered? Please see www.postgraduate.uwa.edu.au/page/16830 If YES , please attach an Intellectual Property Questionnaire available from http://www.postgraduate.uwa.edu.au/page/48469	Questionnaire attached <input type="checkbox"/>
Will the project involve fieldwork?	
If YES , will the school cover fieldwork expenses?	
If not, is the student aware of the possible financial implications?	
Does the project require clearance from a University Ethics Committee? If YES , when is it envisaged that an application will be made?	
Is there any other information relevant to this application?	

S7 SCHOOL DECISIONS

Please complete the following assessments of each preference.

SCHOOL DECISION - PREFERENCE 1

Course

Specialisation 1

Specialisation 2

 Offer Approved Not approved (include reason/s in applicant's letter)

Reason for non-approval/Conditions of offer (if any)

Advanced Standing**Unit Name****Unit No.****Signature****Ext****Date****Signature****Ext****Date****SCHOOL DECISION - PREFERENCE 2**

Course

Specialisation 1

Specialisation 2

 Offer Approved Not approved (include reason/s in applicant's letter)

Reason for non-approval/Conditions of offer (if any)

Advanced Standing**Unit Name****Unit No.****Signature****Ext****Date****Signature****Ext****Date****SCHOOL DECISION - PREFERENCE 3**

Course

Specialisation 1

Specialisation 2

 Offer Approved Not approved (include reason/s in applicant's letter)

Reason for non-approval/Conditions of offer (if any)

Advanced Standing**Unit Name****Unit No.****Signature****Ext****Date****Signature****Ext****Date**

DECLARATION – TO BE COMPLETED BY THE SUPERVISOR/S AND HEAD OF SCHOOL

I have discussed this application with the candidate and recommend admission to candidature for the degree indicated below. To the best of my knowledge at this time, I will be available to supervise this candidate from the proposed commencement date specified.

1. Co-ordinating Supervisor Signature:	Name:	Date:
2. Co-supervisor Signature:	Name:	Date:

I certify that this School can provide appropriate supervision, resources, funding, facilities and equipment in the programme indicated below. I recommend for approval the proposed topic, enrolment type and commencement date indicated by the candidate in their application form. I recommend that this applicant be:

APPROVED **NOT APPROVED**

Thesis and Coursework Applicants	Research Only Applicants
Course Name	Doctor of Philosophy <input type="checkbox"/>
Course Code	Master of <input type="checkbox"/>
Course Entry Category	Preliminary programme recommended – This application will be referred to the appropriate faculty office <input type="checkbox"/>
	Other, please specify

Head of School Signature (for joint enrolments, signatures from both Heads of School are required)

Head of School or GRS Coordinator Signature:	Name:
School:	Date:

Head of School or GRS Coordinator Signature:	Name:
School:	Date:

FACULTY COMMENTS

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Signature:	Name	Ext	Date
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GRSO COMMENTS

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Approved Not Approved Further Information required

Signature:	Name:	Ext.:	Date:
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