

 <p style="margin: 0;">THE UNIVERSITY OF WESTERN AUSTRALIA</p>	<p>Graduate Research School</p> <p>RESEARCH PROPOSAL COVERSHEET</p> <p>for HIGHER DEGREE RESEARCH STUDENTS</p>	RP-C
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Students should submit ONE original and ONE copy of the proposal attached to ONE original and ONE copy of the coversheet to the Graduate Research School, Hackett Hall (M358). Students should retain a copy for their reference. Please complete all sections. Incomplete coversheets will be returned.

1. STUDENT DETAILS

SURNAME: _____ **TITLE:** Dr, Mr, Mrs, Ms, Miss _____

GIVEN NAMES: _____ **TELEPHONE NO:** _____

STUDENT ID:

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SCHOOL(S): _____

SCHOLARSHIP(S): _____

DEGREE: _____

DOMESTIC STUDENT INTERNATIONAL STUDENT

STUDENT VISA EXPIRY DATE: __/__/__

2. CLASSIFICATION CODES

2.1 FIELDS OF RESEARCH (FOR) CLASSIFICATION CODE/S (2008)

Up to 3 codes may be selected. Please select field or group codes that are as specific as possible, not from the top 'division' level. See <http://www.planning.uwa.edu.au/statistics/research-codes>

2008 CODE/S	%

2.2 SOCIO-ECONOMIC OBJECTIVE (SEO) CODE/S (2008):

Up to 3 codes may be selected. Please select objectives or codes that are as specific as possible. See <http://www.planning.uwa.edu.au/statistics/research-codes>

2008 CODE/S	%

2.3 RESEARCH ACTIVITY TYPE:

For definitions of each type see: [Australian and New Zealand Standard Research Classification \(ANZSRC\), 2008](#)

Pure Basic
 Strategic Basic
 Experimental
 Applied

3. SUPERVISION

Please include the estimate of contribution of supervision as a percentage – NOTE: minimum 10% to be allocated and the total must add up to 100%. Please note all supervisors listed below must have agreed to supervision.

Supervisor type	<input type="checkbox"/> Coordinating OR Principal & Coordinating	%
Title, First Name, Surname		
UWA School		
Email		

Supervisor type	<input type="checkbox"/> Principal	%
Title, First Name, Surname		
UWA School		
Email		

Supervisor type	<input type="checkbox"/> Co-supervisor <input type="checkbox"/> External	%
Title, First Name, Surname		
UWA School		
Email		

Supervisor type	<input type="checkbox"/> Co-supervisor <input type="checkbox"/> External	%
Title, First Name, Surname		
UWA School		
Email		

Supervisor type	<input type="checkbox"/> Co-supervisor <input type="checkbox"/> External	%
Title, First Name, Surname		
UWA School		
Email		

Supervisor type	<input type="checkbox"/> Co-supervisor <input type="checkbox"/> External	%
Title, First Name, Surname		
UWA School		
Email		

If enrolled in two schools, please provide the details of the Coordinating Supervisor from the second school.

Supervisor type	<input type="checkbox"/> Coordinating	%
Title, First Name, Surname		
UWA School		
Email		

Total Supervision		%
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4. SUMMARY OF RESEARCH PROPOSAL

4.1 Please confirm that the following items have been included in the research proposal

Research Proposal (following UWA Research Proposal Guidelines – maximum 15 page attachment)	YES / NO
Research Project Plan	YES / NO
Research Training plan	YES / NO
Table of Designated Tasks for Confirmation of Candidature (Doctoral students only)	YES / NO

4.2 CONFIDENTIALITY AND INTELLECTUAL PROPERTY

Have you read the UWA Rules for Higher Degrees by Research regarding Intellectual property, confidentiality? See Doctor of Philosophy Rules: Rules 32-38. See Master's Degree by Research Rules for courses administered by the Board of the Graduate Research School: Rules 29-35. http://rules.handbooks.uwa.edu.au/rules/grs	YES / NO
Are there confidentiality issues that need to be considered?	YES / NO
Are there intellectual property issues that need to be considered?	YES / NO
If YES, have you read the UWA Intellectual Property Policy http://www.postgraduate.uwa.edu.au/supervisors/policies/ip	YES / NO
If YES, will this project generate any intellectual property of potential commercial value to UWA?	YES / NO
If YES, is there likely to be any restriction on the disclosure of information arising out of the project or provided to the candidate for example, confidential information or patentable inventions?	YES / NO
If YES, is intellectual property already in existence in the School or UWA which is pertinent to this project?	YES / NO
If you answered YES to any of the above questions about intellectual property, have you attached an Intellectual Property Questionnaire? http://www.postgraduate.uwa.edu.au/supervisors/policies/ip	YES / NO

4.3 FIELD WORK

Does this project require you to undertake field work?	YES / NO
If YES, have you read the UWA Rules for Higher Degrees by Research regarding Internal and External Candidature? See Doctor of Philosophy Rules: Rules 14(1-3). See Master's Degree by Research Rules for courses administered by the Board of the Graduate Research School: Rules 14(1-3). http://rules.handbooks.uwa.edu.au/rules/grs	YES / NO

4.4 FACILITIES

Can the project be carried out with the proposed facilities, equipment and/or resources?	YES / NO
If NO, please indicate how will the additional facilities, equipment and/or resources be accessed by the student?	

4.5 STATISTICAL ADVICE

Is statistical support required for the proposed research?	YES / NO
Is statistical support available in the School?	YES / NO
If NO, please indicate who will provide this statistical support:	

4.6 THESIS FORMAT

Have you read the UWA Rules for Higher Degrees by Research regarding content and format of a thesis? See Doctor of Philosophy Rules and Master's Degree by Research Rules for courses administered by the Board of the Graduate Research School: Rules 39-43. http://rules.handbooks.uwa.edu.au/rules/grs	YES / NO
Is it anticipated the thesis will be formatted as a series of papers?	YES / NO

4.7 TRAINING

Have you completed the Academic Conduct Essentials unit?	YES / NO
Are you required, by law and/or UWA policy, to complete any additional training for the proposed research?	YES / NO
If YES, please elaborate:	
If YES, has this training been completed?	YES / NO
If this training has not been completed, will it be completed prior to commencement of the research?	YES / NO

4.8 APPROVALS AND HEALTH & SAFETY

Does the project involve the use of animals?	YES / NO
If YES, have you sought approval from the UWA Animal Ethics Committee?	YES / NO
If YES, please provide the UWA Animal Ethics Committee Application number:	
If approved, please provide the UWA Animal Ethics Committee Approval number:	

Does the project involve human participants?	YES / NO
If YES, have you sought approval from the UWA Human Research Ethics Committee?	YES / NO
If YES, please provide the UWA Human Research Ethics Committee Application number:	
If approved, please provide the UWA Human Research Ethics Committee Approval number:	

Have you completed the online Health and Safety Induction Unit that you can access through Learning Management System (LMS). http://www.safety.uwa.edu.au/induction-and-training/online	YES / NO
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Does the project require you to undertake off campus research?	YES / NO
If YES, have you read the Safety & Health Off Campus Activities information? http://www.safety.uwa.edu.au/topics/off-campus	YES / NO
If you plan to work overseas have you read the Working Overseas Guidelines? http://www.safety.uwa.edu.au/topics/off-campus	YES / NO / NA
If you plan to work in remote or rural areas have you read the Fieldwork in Rural and Remote Areas guidelines? http://www.safety.uwa.edu.au/topics/off-campus/field-work-remote	YES / NO / NA

If your project involves laboratory work, have you completed or plan to complete the Laboratory Safety Course? http://www.safety.uwa.edu.au/induction-and-training/courses/laboratory-safety	YES / NO / NA
If the project involves the use and disposal of potent teratogens or carcinogens, will you be seeking approval from the UWA Carcinogenic and Mutagenic Substances Committee prior to use of these substances?	YES / NO
If the project involves the use of ionising radiation, will you be seeking approval from the UWA Radiation Safety Committee prior to use of this radiation?	YES / NO
If the project involves genetic manipulation, will you be seeking approval from the UWA Biosafety Committee prior to the genetic manipulation?	YES / NO

Does the project require any further approvals?	YES / NO
If YES, please indicate what these required approvals are:	

4.9 BUDGET SUMMARY

What are the TOTAL anticipated costs of this project?	\$
How much will the School(s) provide?	\$
If TOTAL costs > School funds provided, please indicate the amount and source of funds that will make up the shortfall.	\$

4.10 CRITICAL REVIEW

The Board of the Graduate Research School seeks confirmation that the proposal has undergone a process of critical review within the School before submission to the Graduate Research School. Please indicate which processes have been completed.

Discussion and review by the Principal Supervisor	YES / NO
Oral presentation or defence at the school level	YES / NO
Assessment by an advisory panel	YES / NO
Assessment by the Graduate Research Coordinator or Head of School	YES / NO
Other (please elaborate)	YES / NO

5. Attribution of Completion Funding (for Supervisor and GRC to complete)

Please complete this section if the completion funding is to be attributed other than according to the student's enrolment.

School:	% split =
School:	% split =

6. SIGNATURES

The School certifies that the attached detail of the proposed topic and supervision is appropriate and that supervision, equipment, techniques, literature and financial support will be available throughout the candidature.

The School certifies that all necessary approvals in relation to the attached proposal have been/will be obtained from the appropriate University of Western Australia committees (see www.postgraduate.uwa.edu.au/forms?f=145053 for relevant contact details), and that all safety and other training required by law and/or UWA policy has been completed, prior to commencement of the research. Where an approval is pending/deferred, progress on the application must be incorporated into the annual progress report.

All signatories confirm that UWA may submit this proposal to a plagiarism or text matching detection service at its discretion.

The signatories confirm that they have read UWA Policy on Graduate Research Training and certify that the supervision arrangements proposed in this form are in accordance with the requirements of UWA policy <http://www.universypolicies.uwa.edu.au/search?method=document&id=UP12%2F11>

STUDENT

Signature:	Date:
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COORDINATING SUPERVISOR

Supervisor Name (please print):	
Supervisor Signature:	Date:

GRADUATE RESEARCH COORDINATOR

Graduate Research Coordinator Name (please print):	
Graduate Research Coordinator Signature:	Date:

If enrolled in two schools and a completion funding split other than 50% for each school is required, please provide the signatures of Coordinating Supervisor and the Graduate Research Coordinator from the second school. Please also provide the signatures of both school managers and the agreed split of completion funds for the project.

Coordinating Supervisor Name (please print)	
Coordinating Supervisor Signature:	Date:
Graduate Research Coordinator Name (please print):	
Graduate Research Coordinator Signature:	Date:

Graduate Research School (GRS) USE ONLY	
Date received at GRS:	Date sent out:
Board member:	Date due back:
Approvals pending:	

BOARD MEMBER USE ONLY	
Evidence of systematic review of the literature	YES / NO
Budget and/or budget justification requires GRS assessment	YES / NO
Supervision arrangements are in accordance with GRS guidelines	YES / NO
Supervisory roles have been adequately described for each nominated supervisor	YES / NO
Necessary UWA ethics approvals have been obtained	YES / NO / PENDING
RESEARCH PROPOSAL RECOMMENDATION <input type="checkbox"/> Approved <input type="checkbox"/> Approved - candidate to note comments <input type="checkbox"/> Provisionally approved subject to notification of approvals as noted above. <input type="checkbox"/> Revise and resubmit as per comments <input type="checkbox"/> Not approved - candidate to note comments	
Board Member Signature:	Date:

