

Graduate Research and Scholarships Office
Hackett Hall – M358

**APPLICATION FOR TERMINATION OF SCHOLARSHIP/AWARD
AND/OR WITHDRAWAL OF CANDIDATURE (TEW)**

Important. Please read - This form is to be used for application to WITHDRAW FROM higher degree research candidature, RELINQUISH a scholarship or TERMINATE both. It is for use by scholarship and non-scholarship holders. **Please note that applications for termination of scholarship should be made in advance as late applications may result in an overpayment which must be recovered.**

The Graduate Research and Scholarships Office contact list is at www.postgraduate.uwa.edu.au/home/contacts/staff.

A. STUDENT DETAILS

Student ID: _____

Family Name: _____ Other Names: _____

Address: _____

Postcode: _____

Telephone contact: Home _____ Mobile _____ Other _____

School/s and/or Centre in which you are enrolled: _____

Degree: _____ Attendance Type (eg FT/PT) _____

Name of Scholarship/s: (if applicable)	Expiry date of Scholarship/s:
1.	
2.	

B. REQUEST

<input type="checkbox"/> Withdrawal from Candidature ONLY	Effective date: _____
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Once processed, a withdrawal from candidature is final. If wishing to study again in a higher degree research at UWA students will normally be required to re-apply for the programme. Students withdrawing from study should note that withdrawal may affect future entitlements to Research Training Scheme funding. For more information see <http://www.postgraduate.uwa.edu.au/home/prospective/fees/rts>

<input type="checkbox"/> Termination of Scholarship ONLY	Effective date: _____
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Students should note that if an award is terminated, it cannot be reactivated unless the termination occurred as a result of an administrative error. Students who have held an Australian Postgraduate Award for more than **six** months will not be eligible to receive another Australian Postgraduate Award at this or any other University at any time in the future.

<input type="checkbox"/> Termination of Scholarship AND Withdrawal from Candidature	Effective date: _____
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See points outlined above.

C. REASONS FOR REQUEST

<input type="checkbox"/> Illness	<input type="checkbox"/> Overseas/Interstate Move	<input type="checkbox"/> Change of (degree) course
<input type="checkbox"/> Personal	<input type="checkbox"/> Employment/Work Commitments	<input type="checkbox"/> Financial Difficulty
<input type="checkbox"/> Workload	<input type="checkbox"/> Dissatisfaction with the course	<input type="checkbox"/> Other (please provide summary details)
<input type="checkbox"/> Unspecified	<input type="checkbox"/> Move to another tertiary institution	

C. cont..
Any other comments:

D. STUDENT SIGNATURE

I have discussed my application for withdrawal/termination of scholarship with my Coordinating Supervisor and/or Graduate Research Coordinator. I understand that once my application has been processed I will not be able to rescind it at a later date. If I have withdrawn from course I will be required to make a new application if I wish to re-enter a higher degree research programme.

_____ Date _____
<input type="checkbox"/> International Students Only: I have discussed this application and its implications with the UWA International Centre. (Please tick)
_____ (International Student Officer Postgraduate Signature) _____ (Print name)

E. COORDINATING SUPERVISOR AND GRADUATE RESEARCH COORDINATOR - APPROVAL AND COMMENT
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To be completed by coordinating supervisor – please comment on the reasons for this request, indicating approval or otherwise.

Coordinating Supervisor(s) Signature: _____	Date: _____
Coordinating Supervisors(s) Name (please print): _____	Date: _____
Graduate Research Coordinator Signature: _____	Date: _____
Graduate Research Coordinator Name (please print): _____	Date: _____

F. GRSO USE ONLY

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
_____ Associate Director, Graduate Research & Scholarships Office	_____ Date
CALLISTA updated <input type="checkbox"/> _____ (date/init)	SCHOLARSHIP adjusted (if applicable) <input type="checkbox"/> _____ (date/init)
INTERNATION CENTRE notified <input type="checkbox"/> _____ (date/init)	SCHOLARSHIP FINANCE checked <input type="checkbox"/> _____ (date/init)