SCHOOL OF POPULATION HEALTH
CONFIRMATION OF CANDIDATURE
MILESTONES

In 2006, UWA introduced a formal Confirmation of Candidature process for PhD students. Formal confirmation of Candidature will be contingent upon the candidate completing agreed tasks within an agreed time period. The tasks and timeframe will be agreed between the candidate, supervisor(s) and the School; and the tasks and timeframe will be listed in the Research Proposal to be approved as part of the Proposal. The first Annual Report will include a report on progress towards achieving these tasks. The Teaching Executive Group has developed the following list of tasks that would normally be expected of candidates within the first year (full-time equivalent) of candidature:

1. Undertake appropriate training in safety courses as required such as Chemical or Laboratory safety, and on-line induction in occupational health and safety;
2. Complete introductory courses in electronic literacy (e.g., using Endnote, undertaking literature searches);
3. Complete an annotated bibliography or review of the literature;
4. Four weeks before the formal Proposal is due, make an oral presentation of the draft Research Proposal at a School seminar and receive formal feedback from two reviewers;
5. Have Research Proposal approved (within 4 months for full-time Masters students and 6 months for full-time PhD students) and include these milestones within proposal;
6. Obtain any ethics and other approvals prior to commencing the research;
7. Put in place steps to obtain data for proposed research or commence own data collection (as applicable);
8. Develop detailed thesis plan and make good progress towards completing literature review Chapter of thesis (or published manuscript);
9. Complete a course in intellectual property;
10. Commence relevant, approved coursework units; and
11. Complete other relevant, approved development activities as cited specifically in the Research Proposal (e.g., English literacy and courses in academic writing, project management etc).