

Student Systems

Student Guide - Graduate Research Online Forms

Table of Contents

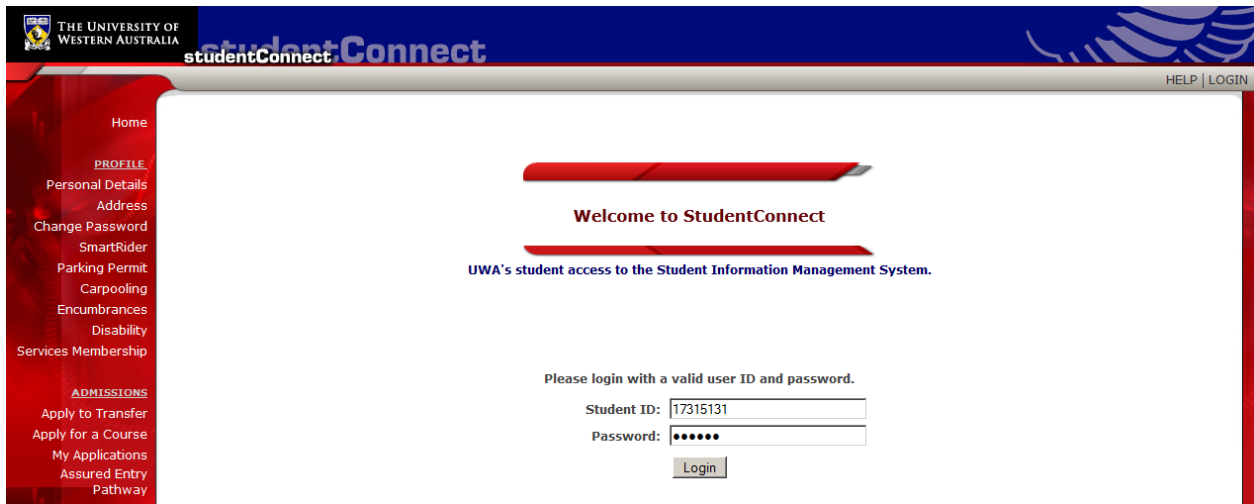
OVERVIEW	2
1. HOW TO ACCESS GRADUATE RESEARCH STUDENT ONLINE FORMS.....	2
2. HOW TO APPLY FOR SUSPENSION/LEAVE	3
3. HOW TO APPLY FOR CHANGE OF ENROLMENT.....	5
4. HOW TO APPLY FOR CHANGE OF SUPERVISION, SCHOOL AND/OR RESEARCH DIRECTION	10
5. HOW TO APPLY TO WITHDRAW FROM YOUR COURSE.	15

OVERVIEW

This document is to provide assistance with the use of Graduate Research Student Online Forms within StudentConnect.

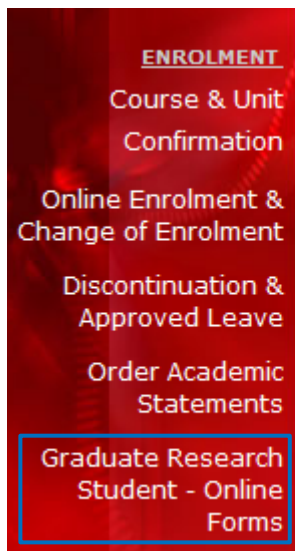
1. HOW TO ACCESS GRADUATE RESEARCH STUDENT ONLINE FORMS

1. Login to StudentConnect with your Student ID and PHEME password.



The screenshot shows the StudentConnect login interface. The header includes the University of Western Australia logo and the text 'studentConnect'. A red sidebar menu on the left contains links for 'Home', 'PROFILE' (Personal Details, Address, Change Password, SmartRider, Parking Permit, Carpooling, Encumbrances, Disability, Services Membership), and 'ADMISSIONS' (Apply to Transfer, Apply for a Course, My Applications, Assured Entry, Pathway). The main content area displays a 'Welcome to StudentConnect' message and a login form with fields for 'Student ID' (containing '17315131') and 'Password' (masked with dots), and a 'Login' button.

2. Click the link "Graduate Research Student – Online Forms" under the "Enrolment" sub heading in the menu.



- The Graduate Research Student Online Forms “New Application” page will appear. This page contains a number of application options.

Graduate Research Student - Online Forms

New Application

Name & ID:

Phone Number: 9355 0564 0408 038 137 9388 4369

If contact details are incorrect, please visit [update your Address details](#) before proceeding.

Course:

00810 - Doctor of Philosophy (ENROLLED)

Select which course this application applies to

I want to apply for:

- Suspension/Leave
- Change of Enrolment
- Change Supervision, School and/or Research Direction
- Withdrawal

Take paid or unpaid leave from my course ?

Change between full-time/part-time, on/off campus, or add/delete a coursework unit ?

Make changes to your Supervisor details, Research topics, School(s) and more ?

Withdraw from your course, or relinquish a scholarship ?

<http://www.postgraduate.uwa.edu.au/students/coordinators>

You must discuss your intended application with your Coordinating Supervisor and Graduate Research Coordinator in your School.

Next

To apply for anything not listed here please contact GRISO or see their website

Previous Applications

Date	Course	Application Type	Status
No Record.			



You can apply for one, a combination, or all of the above options simultaneously by ticking the option boxes.

2. HOW TO APPLY FOR SUSPENSION/LEAVE

- If you have more than one Course, select the appropriate course from the drop-down list.

Graduate Research Student - Online Forms

New Application

Name & ID: (17961701)

Phone Number: 9355 0564 0408 038 137 9388 4369

If contact details are incorrect, please visit [update your Address details](#) before proceeding.

Course:

00810 - Doctor of Philosophy (ENROLLED)

Select which course this application applies to

I want to apply for:

- Suspension/Leave
- Change of Enrolment
- Change Supervision, School and/or Research Direction
- Withdrawal

Take paid or unpaid leave from my course ?

Change between full-time/part-time, on/off campus, or add/delete a coursework unit ?

Make changes to your Supervisor details, Research topics, School(s) and more ?

Withdraw from your course, or relinquish a scholarship ?

You must discuss your intended application with your Coordinating Supervisor and Graduate Research Coordinator in your School.

Next

To apply for anything not listed here please contact GRISO or see their website

- Select Suspension/Leave and click “Next”.

3. Choose the type of leave you wish to apply for from the drop-down list.

Application for Suspension/Leave

0 uploaded document(s) [Show Details](#)

(17961701) 00810 - Doctor of Philosophy

Current Scholarships *For information only. Please consult your [scholarship conditions](#) prior to submitting this application.*

Scholarship Name	Start Date	End Date
No Scholarship		

I wish to applying for the following leave:

Leave Type	Start Date	End Date	Scholarship	Detailed Reasons	
No Record.					
Sick					Save
Please Select. Annual within Australia (> 4 weeks) Annual Overseas Research Overseas Sick Maternity, paid Maternity, unpaid Parental, paid Parental, unpaid Scholarship Suspension Candidature Suspension Candidature AND Scholarship Suspension All Scholarships Suspension					Next

4. Enter start and end dates. (Placing your cursor in the fields will display a calendar to enable date selection).

I wish to applying for the following leave:

Leave Type	Start Date	End Date	Scholarship
No Record.			
Sick	10/10/2014	14/11/2014	

Upload Supporting Documentation(e.g. Medical Certificate) [Upload File](#)

5. Enter a reason for the leave application in the “Detailed Reasons” field. Click “Save”.

I wish to applying for the following leave:

Leave Type	Start Date	End Date	Scholarship	Detailed Reasons	
No Record.					
Sick	10/10/2014	14/11/2014		Medical Procedure in Thailand plus period of recuperation.	Save

Upload Supporting Documentation(e.g. Medical Certificate) [Upload File](#)[Next](#)

6. A message will confirm that a leave application has been created. Click to close the message.

New Leave application has been created!

[Close](#)

3. HOW TO APPLY FOR CHANGE OF ENROLMENT

1. If you have more than one course, select the appropriate course from the drop-down list.

Graduate Research Student - Online Forms

New Application

Name & ID: (20884533)

Phone Number: +61 466 373 704 +65 9787 6970

if contact details are incorrect, please visit [update your Address details](#) before proceeding.

Course: 00810 - Doctor of Philosophy (ENROLLED) Select which course this application applies to

I want to apply for:

- Suspension/Leave Take paid or unpaid leave from my course
- Change of Enrolment Change between full-time/part-time, on/off campus, or add/delete a coursework unit
- Change Supervision, School and/or Research Direction Make changes to your Supervisor details, Research topics, School(s) and more
- Withdrawal Withdraw from your course, or relinquish a scholarship

You must discuss your intended application with your Coordinating Supervisor and Graduate Research Coordinator in your School.

To apply for anything not listed here please contact GRSO or see their website

Next

2. Select "Change of Enrolment" and click "Next".

3. The "Application for Change of Enrolment" page will appear. It will show Current Scholarships and your Current Attendance Mode and Type. It will enable you to apply to change your Attendance Mode and/or Type and apply to add or delete course-work units.

Application for Change of Enrolment

0 uploaded document(s) [Show Details](#)

(20884533) 00810 - Doctor of Philosophy

Current Scholarships For information only. Please consult your [scholarship conditions](#) prior to submitting this application.

Scholarship Name	Start Date	End Date
UWA TOP-UP - UWA Safety-Net Top-Up Scholarship	01/01/2013	27/02/2015
UPAIS - University Postgraduate Award (International Students)	01/01/2013	27/02/2015
SIRF - Scholarship for International Research Fees	01/01/2013	27/02/2015

I wish to make the following changes to my enrolment:

1. Change Attendance Mode & Type: **(Current Attendance Mode: ON-CAMPUS; Attendance Type: FULL-TIME)**

Students wishing to change to external (OFF-CAMPUS) enrolment must meet the conditions for external enrolment. See rules for [PhD](#) or [Masters by Research](#).

Attendance Mode	Attendance Type	From	To (optional)	Detailed Reasons	
No Record.					
Select..	Select..				Add

2. Request to add a Coursework Unit:

Addition of coursework units to a research higher degree enrolment will only be approved if the units taken are relevant to a student's research. Please see the relevant course rules for concurrent enrolment in coursework units: See rules for [PhD](#) or [Masters by Research](#).

Type of Change	Unit Code	Teaching Period	Detailed Reasons	Action
No Record.				
Unit Search				Add

3. Request to drop Coursework Unit(s):

Type of Change	Unit Code	Teaching Period	Detailed Reasons	Action
No Record.				
Choose Unit				Add

Next

4. Section 1 of the “Application for Change of Enrolment” form lets you change your Attendance Mode/Type. Choose your preferences from the drop-down lists.

Students wishing to change to external (OFF-CAMPUS) enrolment must meet the conditions for external enrolment. See rules for PhD or Masters by Research.

Attendance Mode	Attendance Type	From	To (optional)	Detailed Reasons	
No Record.					
ON-CAMPUS	Select...				Add
2. Request to add a Coursework Unit:					

7. Enter dates for the period over which the change will apply (Placing your cursor in the date fields will display a calendar to enable date selection).

From	To (optional)	Detailed Reasons																																											
13/10/2014	16/02/2015	I will be undertaking some paid employment over this period of time.	Add																																										
<div style="border: 1px solid black; padding: 5px;"> <p>< October 2014 ></p> <table border="1"> <thead> <tr> <th>Su</th><th>Mo</th><th>Tu</th><th>We</th><th>Th</th><th>Fr</th><th>Sa</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </tbody> </table> </div>				Su	Mo	Tu	We	Th	Fr	Sa				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
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26	27	28	29	30	31																																								
Detailed Reasons			Action																																										

8. Enter a reason for the change in the “Detailed Reasons” field. Click “Add”.
9. A message will confirm that a new Attendance Mode/Type has been added.

New Attendance Mode/Type has been added.

Close

10. To apply for another change to your Attendance Mode/Type repeat the process with the fields that will now appear under the previous application.

Attendance Mode	Attendance Type	From	To (optional)	Detailed Reasons	
ON-CAMPUS	PART-TIME	13/10/2014	16/02/2015	I will be undertaking some paid employment over this period of time	Delete
Select...	Select...				Add

11. Section 2 of the “Application for Change of Enrolment” form enables you add a Coursework Unit. Click “Unit Search”.

2. Request to add a Coursework Unit:

Addition of coursework units to a research higher degree enrolment will only be approved if the units taken are relevant to a student's research. Please see the relevant course rules for concurrent enrolment in coursework units: See rules for PhD or Masters by Research.

Type of Change	Unit Code	Teaching Period	Detailed Reasons	Action
No Record.				
Unit Search				Add

12. The Unit Search page will open. Enter the Unit Code or part of the Unit Code or Unit Title and click “Search”.

Unit Search

Unit Code	<input type="text" value="ANTH"/>	Unit Title	<input type="text"/>
<input type="button" value="Search"/>			

13. The search result(s) will appear. Click “Add” adjacent to the unit and offering that you wish to add to your enrolment.

Unit Search						
Unit Code		<input type="text" value="ANTH"/>	Unit Title		<input type="text"/>	
<input type="button" value="Search"/>						
	Year	Teaching Period	Unit Code	Unit Title	Location	Class
<input type="button" value="Add"/>	2014	SEM-2	ANTH2801	Refugees, Human Rights, Violence and Fear	CRAWLEY	FACE2FACE
<input type="button" value="Add"/>	2014	SEM-1	ANTH2403	Social Meaning of Money	CRAWLEY	FACE2FACE
<input type="button" value="Add"/>	2014	SEM-1	ANTH3801	Cities, Migration and Globalisation	ALBANY	FACE2FACE
<input type="button" value="Add"/>	2014	SEM-1	ANTH3801	Cities, Migration and Globalisation	CRAWLEY	FACE2FACE
<input type="button" value="Add"/>	2014	SEM-2	ANTH2404	Social Inequality	CRAWLEY	FACE2FACE
<input type="button" value="Add"/>	2014	SEM-2	ANTH2404	Social Inequality	ALBANY	FACE2FACE
<input type="button" value="Add"/>	2014	SEM-1	ANTH2901	Religion and Globalisation	CRAWLEY	FACE2FACE
<input type="button" value="Add"/>	2014	SEM-2	ANTH4700	B.A.Hons.(Anthropology)	CRAWLEY	FACE2FACE
<input type="button" value="Add"/>	2014	SEM-1	ANTH4700	B.A.Hons.(Anthropology)	CRAWLEY	FACE2FACE
<input type="button" value="Add"/>	2014	SEM-1	ANTH1001	Being Human: Culture, Identity and Society	ALBANY	FACE2FACE

14. The unit details will now appear in section 2 of the Change of Enrolment form. Enter a reason for applying to add the unit in the “Detailed Reasons” field and click “Add”.

Type of Change	Unit Code	Teaching Period	Detailed Reasons	Action
No Record.				
<input type="button" value="Unit Search"/>	<input type="text" value="ANTH2901"/>	SEM-1/2014	<input type="text" value="This unit would provide information relevant to my area of research"/>	<input type="button" value="Add"/>

15. A message will confirm that the unit has been added to your application. Click to close.

Unit Added.
<input type="button" value="Close"/>

16. To add subsequent coursework units to your application repeat the process with the fields that will now appear under the previous application. To remove a unit from your application click “Remove”.

2. Request to add a Coursework Unit:

*Addition of coursework units to a research higher degree enrolment will only be approved if the units taken are relevant to a student's research. Please see the relevant course rules for concurrent enrolment in coursework units:
See rules for PhD or Masters by Research.*

Type of Change	Unit Code	Teaching Period	Detailed Reasons	Action
Add Unit	ANTH2901	SEM-1/2014	This unit would provide information relevant to my area of research	<input type="button" value="Remove"/>
<input type="button" value="Unit Search"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Add"/>

17. Section 3 of the “Application for Change of Enrolment” form enables you to request to drop a course work unit. Click “Choose Unit”.

3. Request to drop Coursework Unit(s):

Type of Change	Unit Code	Teaching Period	Detailed Reasons	Action
No Record.				
<input type="button" value="Choose Unit"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Add"/>

18. A list of enrolled units will appear. Choose the Unit that you wish to add to the application to remove from your enrolment by clicking “Add”.

Please choose a enrolled unit

Unit Code	Teaching Period	
ACCT1101	SEM-2/2014	<input type="button" value="Add"/>

19. A message will indicate that the request to drop the unit has been recorded.

Drop Unit recorded.

20. The list of course work units that you have applied to drop will appear. Click “Choose Unit” and repeat the previous steps to apply to drop another unit.

3. Request to drop Coursework Unit(s):

Type of Change	Unit Code	Teaching Period	Detailed Reasons	Action
Drop Unit	ACCT1101	SEM-2/2014	Not applicable to my area of study	<input type="button" value="Remove"/>
Drop Unit	CLAN3204	SEM-2/2014	Struggling with study load.	<input type="button" value="Remove"/>
Drop Unit	HIST3004	SEM-2/2014	Struggling with study load.	<input type="button" value="Remove"/>
<input type="button" value="Choose Unit"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Add"/>

21. After all Applications for Change of Enrolment have been made click “Next”.

I wish to make the following changes to my enrolment:

1. Change Attendance Mode & Type: (Current Attendance Mode: **ON-CAMPUS**; Attendance Type: **FULL-TIME**)

Students wishing to change to external (OFF-CAMPUS) enrolment must meet the conditions for external enrolment. See rules for PhD or Masters by Research.

Attendance Mode	Attendance Type	From	To (optional)	Detailed Reasons	
ON-CAMPUS	PART-TIME	13/10/2014	16/02/2015	I will be undertaking some paid employment over this period of time	Delete
Select..	Select..				Add

2. Request to add a Coursework Unit:

Addition of coursework units to a research higher degree enrolment will only be approved if the units taken are relevant to a student's research. Please see the relevant course rules for concurrent enrolment in coursework units: See rules for PhD or Masters by Research.

Type of Change	Unit Code	Teaching Period	Detailed Reasons	Action
Add Unit	ANTH2901	SEM-1/2014	This unit would provide information relevant to my area of research	Remove
Unit Search				Add

3. Request to drop Coursework Unit(s):

Type of Change	Unit Code	Teaching Period	Detailed Reasons	Action
Drop Unit	ACCT1101	SEM-2/2014	Not applicable to my area of study	Remove
Drop Unit	CLAN3204	SEM-2/2014	Struggling with study load.	Remove
Drop Unit	HIST3004	SEM-2/2014	Struggling with study load.	Remove
Choose Unit				Add

Next

22. Review your application. If you are an International student you will need to indicate that you have discussed your application with the International Centre.

Review and Submit your Application

(20884533) 00810 - Doctor of Philosophy

Change Enrolment

I wish to make the following changes to my enrolment:

1. Change Attendance Mode & Type: (Current Attendance Mode: **ON-CAMPUS**; Attendance Type: **FULL-TIME**)

Students wishing to change to external (OFF-CAMPUS) enrolment must meet the conditions for external enrolment. See rules for PhD or Masters by Research.

Attendance Mode	Attendance Type	From	To (optional)	Detailed Reasons
ON-CAMPUS	PART-TIME	13/10/2014	16/02/2015	I will be undertaking some paid employment over this period of time

2. Request to add a Coursework Unit:

Addition of coursework units to a research higher degree enrolment will only be approved if the units taken are relevant to a student's research. Please see the relevant course rules for concurrent enrolment in coursework units: See rules for PhD or Masters by Research.

Type of Change	Unit Code	Teaching Period	Detailed Reasons
Add Unit	ANTH2901	SEM-1/2014	This unit would provide information relevant to my area of research

3. Request to drop Coursework Unit(s):

Type of Change	Unit Code	Teaching Period	Detailed Reasons
Drop Unit	ACCT1101	SEM-2/2014	Not applicable to my area of study
Drop Unit	CLAN3204	SEM-2/2014	Struggling with study load.
Drop Unit	HIST3004	SEM-2/2014	Struggling with study load.

International Centre Declaration:

I have discussed this application and its implications with the International Centre

Declaration:

I agree to obey the statutes, regulations and rules of The University of Western Australia as far as they apply to me. I declare that the information I have submitted in this application is a true and complete record, and I acknowledge that failure to submit true and complete information or provision of incorrect information may result in the cancellation of my enrolment at any stage, and that this action may be recorded on my student file. I will inform The University of Western Australia immediately of any change to my contact details.

Go Back Save as Draft Submit

23. Read and tick the declaration if you are in agreement that you are complying with the conditions.

International Centre Declaration:

I have discussed this application and its implications with the International Centre

Declaration:

I agree to obey the statutes, regulations and rules of The University of Western Australia as far as they apply to me. I declare that the information I have submitted in this application is a true and complete record, and I acknowledge that failure to submit true and complete information or provision of incorrect information may result in the cancellation of my enrolment at any stage, and that this action may be recorded on my student file. I will inform The University of Western Australia immediately of any change to my contact details.

Go Back Save as Draft Submit

24. If you wish to make changes to your application prior to submission click “Go Back”. You can also save the application as a draft for future review and submission. Click “Submit” to make your application.

25. A message will confirm the submission of your application.

Application submitted.

Return to GRSO Forms

4. HOW TO APPLY FOR CHANGE OF SUPERVISION, SCHOOL AND/OR RESEARCH DIRECTION

1. If you have more than one course, select the appropriate course from the drop-down list.

Graduate Research Student - Online Forms

New Application

Name & ID: 1 (20884533)

Phone Number: +61 466 373 704 +65 9787 6970

if contact details are incorrect, please visit [update your Address details](#) before proceeding.

Course: 00810 - Doctor of Philosophy (ENROLLED) Select which course this application applies to

I want to apply for:

- Suspension/Leave Take paid or unpaid leave from my course [?](#)
- Change of Enrolment Change between full-time/part-time, on/off campus, or add/delete a coursework unit [?](#)
- Change Supervision, School and/or Research Direction Make changes to your Supervisor details, Research topics, School(s) and more [?](#)
- Withdrawal Withdraw from your course, or relinquish a scholarship [?](#)

You must discuss your intended application with your Coordinating Supervisor and Graduate Research Coordinator in your School.

To apply for anything not listed here please contact GRSO or see their website

Next

2. Select “Change Supervision and/or Research Direction”. Click “Next”.

3. The Application for Change or Supervision/School/Research Direction form will appear.

Application for Change of Supervision/School/Research Direction

0 uploaded document(s)

(20884533) 00810 - Doctor of Philosophy

Current Scholarships *For information only. Please consult your [scholarship conditions](#) prior to submitting this application.*

Scholarship Name	Start Date	End Date
UWA TOP-UP - UWA Safety-Net Top-Up Scholarship	01/01/2013	27/02/2015
UPAIS - University Postgraduate Award (International Students)	01/01/2013	27/02/2015
SIRF - Scholarship for International Research Fees	01/01/2013	27/02/2015

- The first section of the form enables you to change schools or select an additional school. Make your change or additional selection from the drop-down lists.

I wish to change my School(s):

School	Current Details	To change Schools, select new details here
1	Social Sciences	Social Sciences
2		Please select second school (if applicable)...

I wish to make the following changes to my Supervisor(s)
 (Note: Please add any new supervisor details before making other changes)

You must have one Coordinating Supervisor and one Principal Supervisor, or One Principal and Coordinating Supervisor and at least one co-supervisor. If you are enrolled in two Schools you must have a second Coordinating supervisor, in your joint School. If you add a new supervisor, ensure the new % add up to 100%. To delete an existing supervisor, set their new % to zero.

Name	School	Current Type	Current %	New Type	New %
Gregory Lawrence Acciaioli	Social Sciences	Co-supervisor	20 %	Co-supervisor	20 %
Loretta Virginia Baldassar	Social Sciences	Coordinating	10 %	Coordinating	10 %
Michael David Pinches	Social Sciences	Co-supervisor	30 %	Co-supervisor	30 %

- To make changes to your Supervision first choose a date from which changes will become effective by clicking in the field. The calendar will appear to enable you to make a date selection.

I wish to make the following changes to my Supervisor(s) effective from:
 (Note: Please add any new supervisor details before making other changes)

You must have one Coordinating Supervisor and one Principal Supervisor, or One Principal and Coordinating Supervisor and at least one co-supervisor. If you are enrolled in two Schools you must have a second Coordinating supervisor, in your joint School. If you add a new supervisor, ensure the new % add up to 100%. To delete an existing supervisor, set their new % to zero.

Name	School	Current Type	Current %	New Type	New %
Gregory Lawrence Acciaioli	Social Sciences	Co-supervisor	20 %	Co-supervisor	20 %
Loretta Virginia Baldassar	Social Sciences	Coordinating	10 %	Coordinating	10 %
Michael David Pinches	Social Sciences	Co-supervisor	30 %	Co-supervisor	30 %
Robert Ian Cover	Social Sciences	Principal	40 %	Principal	40 %

- To change the type of a supervisor, make a selection from the drop-down list.

Name	School	Current Type	Current %	New Type	New %
Gregory Lawrence Acciaioli	Social Sciences	Co-supervisor	20 %	Co-supervisor	20 %
Loretta Virginia Baldassar	Social Sciences	Coordinating	10 %	Co-supervisor	10 %
Michael David Pinches	Social Sciences	Co-supervisor	30 %	Co-supervisor	30 %
Robert Ian Cover	Social Sciences	Principal	40 %	Principal	40 %

- Supervision percentages can be adjusted by overwriting the number in "New %".



The total supervision percentage for all supervisors must = 100%. You must have one Coordinating Supervisor and one Principal Supervisor, or One Principal and Coordinating Supervisor and at least one co-supervisor. If you are enrolled in two Schools you must have a second Coordinating supervisor, in your joint School.

8. A new supervisor can be added by entering the name of the Supervisor and choosing the Type and Supervision percentage. If the new Supervisor is not an external supervisor also select the school. Click “Add”

Name	School	Current Type	Current %	New Type	New %
Gregory Lawrence Acciaoli	Social Sciences	Co-supervisor	20 %	Co-supervisor	20 %
Loretta Virginia Baldassar	Social Sciences	Coordinating	10 %	Coordinating	10 %
Michael David Pinches	Social Sciences	Co-supervisor	30 %	Co-supervisor	30 %
Robert Ian Cover	Social Sciences	Principal	40 %	Principal	40 %
Brenda Joanne Walker	Humanities			Coordinating	20 %



Please enter any new supervisor details and “Add” before making any other changes.

9. To delete an existing supervisor set the “New %” to zero.

Name	School	Current Type	Current %	New Type	New %
Gregory Lawrence Acciaoli	Social Sciences	Co-supervisor	20 %	Co-supervisor	0 %
Loretta Virginia Baldassar	Social Sciences	Coordinating	10 %	Coordinating	10 %
Michael David Pinches	Social Sciences	Co-supervisor	30 %	Co-supervisor	30 %
Robert Ian Cover	Social Sciences	Principal	40 %	Principal	40 %
Brenda Joanne Walke	Humanities			Coordinating	20 %

10. Click **Save Changes** when you have made your application changes. A message will confirm your changes.

Change Saved.
Supervisor updated.

11. A new Research Topic can be specified. Enter the new topic in the field.

I wish to specify a new Research Topic:

Entrepreneurship, cyber-spaces, and beauty: exploring online commercial blogs in Hong Kong.

This is a Significant Change. A new Research Proposal (or addendum to my approved Research Proposal) will be provided by: 05/11/2014

12. Indicate if the new Research Topic is a significant change and when a new Research Proposal will be provided by. Clicking in the field will enable you to choose a date from the calendar.

13. “Field of Research” and “Socio-Economic Objective” Classification Codes can be added, deleted or a New % can be added for each code. To delete a code set the “New %” to zero.

Classification Codes

You can list up to 3 active *Field of Research classification (FOR)* and *Socio-Economic Objective (SEO)* codes. Please select codes that are as specific as possible.

2008 Field of Research Code	Current %	New %
370199 Sociology not elsewhere classified	30%	<input type="text" value="0"/> %
370302 Social and Cultural Anthropology	55%	<input type="text" value="55"/> %
379901 Gender Specific Studies	15%	<input type="text" value="15"/> %
Please select..	-	<input type="text" value=""/> %

2008 Socio-Economic Objective Code	Current %	New %
729901 Technological and organisational innovation	55%	<input type="text" value="0"/> %
750303 Gender	15%	<input type="text" value="15"/> %
751003 Visual communication	30%	<input type="text" value="30"/> %
Please select..	-	<input type="text" value=""/> %



You can list up to 3 active [Field of Research classification \(FOR\)](#) and [Socio-Economic Objective \(SEO\)](#) codes. Please select codes that are as specific as possible.

14. To select a new code choose it from the drop down menu and add a “New %” value.

2008 Field of Research Code	Current %	New %
370199 Sociology not elsewhere classified	30%	<input type="text" value="0"/> %
370302 Social and Cultural Anthropology	55%	<input type="text" value="55"/> %
379901 Gender Specific Studies	15%	<input type="text" value="15"/> %
379900 Other Studies in Human Socie	-	<input type="text" value="30"/> %

2008 Socio-Economic Objective Code	Current %	New %
729901 Technological and organisational innovation	55%	<input type="text" value="55"/> %
750303 Gender	15%	<input type="text" value="15"/> %
751003 Visual communication	30%	<input type="text" value="30"/> %

- 379900 Other Studies in Human Socie
- 370500 Demography
- 370501 Population Trends and Policies
- 370502 Migration
- 370503 Fertility
- 370504 Family and Household Studies
- 370599 Demography not elsewhere classified
- 370600 History and Philosophy of Science and Medicine
- 370601 History and Philosophy of Science and Technology
- 370602 Sociology and Social Studies of Science and Techno
- 370603 History and Philosophy of Medicine
- 370699 History and Philosophy of Science and Medicine not
- 379900 Other Studies in Human Socie**
- 379901 Gender Specific Studies
- 379902 Aboriginal Studies

Strategic Basic
 Applied



Ensure that the total % equals 100% for both the “Field of Reseach and Socio-Economic Objective codes.

15. Application can be made to change your Research Activity Type. Please refer to the definitions provided by clicking on the link before selecting an option.

Research Activity Type

The definitions for each code are at [ANZSRC, 2008](#).

Pure Basic Strategic Basic
 Experimental Applied

Reason:

I changed my mind.

Save Changes

Next

16. Before your Application for for Change or Supervision/School/Research Direction can be submitted a reason for the changes that have been made on the form must be entered. Enter the reason in the field, save any un-saved changes and click “Next”.

Reason:

Changes to the direction of my research.

Save Changes Next

17. Review your Application for for Change or Supervision/School/Research Direction.

Review and Submit your Application

(20884533) 00810 - Doctor of Philosophy

Change Supervision/Research Direction					
I wish to change my School(s):					
Current Enrolled School			New Schools		
Social Sciences			Social Sciences Humanities		
I wish to make the following changes to my Supervisor(s) effective from: 20/10/2014					
Name	School	Current Type	Current %	New Type	New %
Gregory Lawrence Acciaoli	Social Sciences	CO-SUPER	20 %	CO-SUPER	0 %
Loretta Virginia Baldassar	Social Sciences	COORDINAT	10 %	COORDINAT	10 %
Michael David Pinches	Social Sciences	CO-SUPER	30 %	CO-SUPER	30 %
Robert Ian Cover	Social Sciences	PRINCIPAL	40 %	PRINCIPAL	40 %
Brenda Joanne Walker	Humanities			COORDINAT	20 %
I wish to specify a new Research Topic:					
Entrepreneurship, cyber-spaces, and beauty: exploring online commercial blogs in Hong Kong.					
This is a Significant Change. A new Research Proposal (or addendum to my approved Research Proposal) will be provided by: 05/11/2014					
Classification Codes <small>You can list up to 3 active Field of Research classification (FOR) and Socio-Economic Objective (SEO) codes. Please select codes that are as specific as possible.</small>					
2008 Field of Research Code	Current %	New %			
370199 Sociology not elsewhere classified	30	0			
370302 Social and Cultural Anthropology	55	55			
379901 Gender Specific Studies	15	15			
379900 Other Studies in Human Socie		30			

18. If you are an International student you will need to indicate that you have discussed your application with the International Centre.

International Centre Declaration:

I have discussed this application and its implications with the International Centre

Declaration:

I agree to obey the statutes, regulations and rules of The University of Western Australia as far as they apply to me. I declare that the information I have submitted in this application is a true and complete record, and I acknowledge that failure to submit true and complete information or provision or incorrect information may result in the cancellation of my enrolment at any stage, and that this action may be recorded on my student file. I will inform The University of Western Australia immediately of any change to my contact details.

Go Back Save as Draft Submit

26. Read and tick the declaration if you are in agreement that you are complying with the conditions. If you wish to make changes to your application prior to submission click “Go Back”. You can also save the application as a draft for future review and submission. Click “Submit” to make your application.

5. HOW TO APPLY TO WITHDRAW FROM YOUR COURSE.

1. If you have more than one course, select the appropriate course from the drop-down list.

Graduate Research Student - Online Forms

New Application

Name & ID: (20884533)

Phone Number: +61 466 373 704 +65 9787 6970

If contact details are incorrect, please visit [update your Address](#) details before proceeding.

Course: Select which course this application applies to

I want to apply for:

- Suspension/Leave Take paid or unpaid leave from my course [?](#)
- Change of Enrolment Change between full-time/part-time, on/off campus, or add/delete a coursework unit [?](#)
- Change Supervision, School and/or Research Direction Make changes to your Supervisor details, Research topics, School(s) and more [?](#)
- Withdrawal Withdraw from your course, or relinquish a scholarship [?](#)

You must discuss your intended application with your Coordinating Supervisor and [Graduate Research Coordinator](#) in your School.

To apply for anything not listed here please contact GRSO or see their website

Previous Applications

Date	Course	Application Type	Status	
2014-10-14 12:19:35.0	Doctor of Philosophy	Change Supervision	SUBMITTED	<input type="button" value="View Outcomes"/>
2014-10-13 14:04:45.0	Doctor of Philosophy	Enrolment	SUBMITTED	<input type="button" value="View Outcomes"/>

2. Select Withdrawal and click "Next".

3. The Application for Withdrawal form will now appear. Select "Withdraw from Candidature" and indicate if you intend to submit your thesis.

Application for Withdrawal

(20884533) 00810 - Doctor of Philosophy

I wish to:

- Withdraw from Candidature
 I intend to submit my thesis

Relinquish the following Scholarship(s):

	Scholarship Name	Start Date	End Date
<input checked="" type="checkbox"/>	UWA Safety-Net Top-Up Scholarship	01/01/2013	27/02/2015
<input checked="" type="checkbox"/>	University Postgraduate Award (International Students)	01/01/2013	27/02/2015
<input checked="" type="checkbox"/>	Scholarship for International Research Fees	01/01/2013	27/02/2015

Reason(s)

- Illness
 Personal
 Workload
 Unspecified
 Financial Difficulty
 Overseas/Interstate move
 Employment/work commitments
 Dissatisfied with course
 Change of degree/course
 Move to another tertiary institution
 Other(please specify)

Special Notes:

Important information: Once processed, a withdrawal from candidature and/or relinquishment of scholarship is final, and cannot be reinstated/reactivated unless this occurred as a result of an administrative error. If you wish to study again in a higher degree by research at UWA, you will normally be required to re-apply for the program. Students withdrawing from study should note that withdrawal may affect future entitlements to [Research Training Scheme](#) funding. Withdrawing from your course will affect your access to Pheme and your student email, please see the [IT website](#) for more information, before proceeding.

Scholarships: Students who have held an Australian Postgraduate Award (APA) for more than six months will not be eligible to receive another APA at this or any other University at any time in the future. Australian Postgraduate Awards are not usually transferable to another institution.

4. Indicate if you have Scholarships that you intend to Relinquish and select them.

5. Select a reason for your withdrawal.

Reason(s)

Illness
 Personal
 Workload
 Unspecified
 Financial Difficulty

Overseas/Interstate move
 Employment/work commitments
 Dissatisfied with course
 Change of degree/course
 Move to another tertiary institution

Other(please specify)

Special Notes:

Important information: Once processed, a withdrawal from candidature and/or relinquishment of scholarship is final, and cannot be reinstated/reactivated unless this occurred as a result of an administrative error. If you wish to study again in a higher degree by research at UWA, you will normally be required to re-apply for the program. Students withdrawing from study should note that withdrawal may affect future entitlements to [Research Training Scheme](#) funding. Withdrawing from your course will affect your access to PHEME and your student email, please see the [IT website](#) for more information, before proceeding.

Scholarships: Students who have held an Australian Postgraduate Award (APA) for more than six months will not be eligible to receive another APA at this or any other University at any time in the future. Australian Postgraduate Awards are not usually transferable to another institution.

6. If choosing “Other” please enter a reason explanation in the text box provided.

7. Enter any notes regarding your application in the “Special Notes” field.

Special Notes:

Important information: Once processed, a withdrawal from candidature and/or relinquishment of scholarship is final, and cannot be reinstated/reactivated unless this occurred as a result of an administrative error. If you wish to study again in a higher degree by research at UWA, you will normally be required to re-apply for the program. Students withdrawing from study should note that withdrawal may affect future entitlements to [Research Training Scheme](#) funding. Withdrawing from your course will affect your access to PHEME and your student email, please see the [IT website](#) for more information, before proceeding.

Scholarships: Students who have held an Australian Postgraduate Award (APA) for more than six months will not be eligible to receive another APA at this or any other University at any time in the future. Australian Postgraduate Awards are not usually transferable to another institution.

8. After reading the Important Information click “Save Changes” and “Next”.

9. You can now review and submit your application. If you are an International student you will need to indicate that you have discussed your application with the International Centre.

Review and Submit your Application

(20884533) 00810 - Doctor of Philosophy

Withdrawal

I wish to:

Withdraw from Candidature.
Relinquish the following Scholarship(s):

Scholarship Name	Start Date	End Date
UWA Safety-Net Top-Up Scholarship	01/01/2013	27/02/2015
University Postgraduate Award (International Students)	01/01/2013	27/02/2015
Scholarship for International Research Fees	01/01/2013	27/02/2015

Reason Financial Difficulty

Special Notes:

International Centre Declaration:

I have discussed this application and its implications with the International Centre

Declaration:

I agree to obey the statutes, regulations and rules of The University of Western Australia as far as they apply to me. I declare that the information I have submitted in this application is a true and complete record, and I acknowledge that failure to submit true and complete information or provision of incorrect information may result in the cancellation of my enrolment at any stage, and that this action may be recorded on my student file. I will inform The University of Western Australia immediately of any change to my contact details.

10. Read and tick the declaration if you are in agreement that you are complying with the conditions. If you wish to make changes to your application prior to submission click “Go Back”. You can also save the application as a draft for future review and submission. Click “Submit” to make your application.