

Proposal to establish a Postgraduate Research Ad Hoc Scholarship

Please email completed forms to researchschols@uwa.edu.au (domestic students) and internationalscholarships@uwa.edu.au (international students).

An Ad-Hoc Postgraduate Research Scholarship is established for a specific purpose and it is intended to be offered to one student for a specified period of time. An Ad-Hoc Scholarship may be established for one of the following reasons:

- To provide full scholarship support for a student;
- To provide a partial scholarship which is supplementary to a primary award as a means of attracting high calibre students to a particular research area;
- Or as an award to provide continuity of funding for a student for a limited period following the expiry of a primary award.

For additional information on the completion of these forms and to ensure that the proposal meets all regulations and other criteria, please refer to the current Ad-Hoc Scholarship Guidelines available from:

<http://www.postgraduate.uwa.edu.au/students/forms>. Please note that a student cannot be offered a scholarship unless they are enrolled or eligible for enrolment in a postgraduate research course at this university.

1. NOMINATION OF STUDENT TO RECEIVE THE SCHOLARSHIP:

Name: Student ID:

Proposed Degree: PhD (minimum 3.5 years funding unless prior candidature)
 Masters (minimum 2 years funding unless prior candidature)

Proposed School(s):

Candidature YES NO - The student will need to apply to the Graduate Research School for candidature. An Ad Hoc Scholarship cannot be offered unless the student has been approved for candidature.

Scholarship Proposed Commencement Date: End Date:

Supervisor approval:

Print Name: Signature: Date:

2. NAME OF PROPOSED SCHOLARSHIP:

3. Is this scholarship funded by a Research End User (REU)? (e.g. industry partner, business, government or non-government organisation or a community organisation): YES NO

If yes, specify the name of the REU and attach funding details (see section 10):

4. TYPE OF SCHOLARSHIP/S TO BE OFFERED:

Full Scholarship – Can this award be held in conjunction with other awards?
 YES NO (specify reason):

Supplementary or Top-Up Scholarship (not to exceed 75% of primary award - **\$22,500pa for RTP/UPA in 2019**)

Extension of scholarship support (previous awards expired)

5. **TENURE:** Specify the period of tenure of award:

If less than the minimum tenure, provide reason:

.....

(except where a scholarship is awarded as a top-up or as an extension of scholarship support, the tenure will not normally be approved for less than 2 years for Masters or 3.5 years for PhD)

6. RESIDENCE QUALIFICATION/ELIGIBILITY:

Is this scholarship restricted to Australian or New Zealand citizens or those who have permanent residence status?

YES

NO – If the scholarship is open to international students, how are the international student tuition fees to be paid?

7. BENEFITS PAYABLE: (Stipend rate & Allowance amount)

Indicate the value of the stipend and allowances (if applicable).

Equivalent to a Research Training Program Stipend or a University Postgraduate Award (\$30,000pa in 2019)

Top-Up Scholarship (please specify amount): \$ per annum

Other amount (please specify amount): \$ per annum

Only in **exceptional cases** will a scholarship be approved at a rate less than \$30,000pa.

Supporting documents will be required providing reasons for the lower rate.

Additional Allowances (please specify amount): \$ per annum

Purpose of Allowances (research operating costs, travel, conference allowance):

8. CONDITIONS AND OBLIGATIONS OF SCHOLARSHIP:

Are there any specific conditions attached to this scholarship? NO YES (please specify)

Will the scholarship holder be under any obligation to the funding organisation? NO YES (please specify)
(Note: the student must not be under any obligation or be rendering any service to the funding body or the University to qualify for tax exemption under the Income Tax Assessment Act).

9. INTELLECTUAL PROPERTY

Is this student's research subject to an obligation to any party other than the student with respect to **Intellectual Property** that the student has produced or might produce during their HDR candidature? YES NO

Such obligations might include but are not limited to: confidentiality, need to seek permission to publish, requirement to publish, requirement to provide data/IP to external parties, or assignment of IP.

Will a specific contribution of funds, resources, facilities or apparatus administered by UWA, which is designated for the purpose of creating IP, be made available to the student? YES NO

If YES to either of the above, agreement must be reached with the student as to the ownership of any resulting IP and that agreement must be in writing. If that agreement is not attached, or the student is not a signatory to that agreement, the student's offer will be made subject to signing a [Student Deed Poll](#), prior to enrolment. Please discuss this requirement with the student.

10. SOURCE OF FUNDING: (this is essential information for the Higher Education Research Data Collection (HERDC))

Please tick **ONE BOX** and provide **ALL** required details.

EXTERNAL FUNDING - NEW SCHOLARSHIP AGREEMENT

A written agreement/offer from the funding organisation providing the following information, must be attached:

- Name of funding organisation (and department if applicable) and name of person authorising the offer
- Amount and purpose of scholarship funding provided
- Duration of funding
- Any conditions attached to the scholarship
- Frequency of invoicing required (to be carried out by GRS)

[For assistance with Research Scholarship Agreements, email: admin-riskandlegal@uwa.edu.au]

Business Unit (to hold the new PG): Project Grant No: GRS TO ADVISE

Proposed PG Manager: Project Grant Title: GRS TO ADVISE

PG Report Key: Budget Activity:

Funding Body Contact Name(s):

Email: Contact No.:

Invoicing Address:

ESTABLISHED RESEARCH GRANT [Fund Group 30 through 55]

BU: PG: CI Name: Signature:

Project Grant Title:

End date of Project Grant: (end date must exceed scholarship completion date)

Does the grant include an HDR Scholarship?

YES NO

OPERATING GRANT [Fund Group 10 or 63] %

BU: PG: Grant Holder: Signature:

OPERATING GRANT [Fund Group 10 or 63] % (if more than one PG)

BU: PG: Grant Holder: Signature:

BEQUEST OR DONATION GRANT [Fund Group 68-72] Please contact Treasury & Investments if a new PG is required

BU: PG: Grant Holder: Signature:

11. ADDITIONAL INFORMATION:

Please use this space for any relevant information that cannot fit elsewhere.

12. AUTHORISATIONS:

The Head of School/Graduate Research Coordinator and the SDC Finance Manager (or authorised delegate) certifies that funds are available for the tenure of the award from the Project Grant nominated on this form. Should the funds not be available at any time during the tenure of the award, the School will guarantee continuance of payment of the stipend for the duration of the scholarship.

The Head of School/Graduate Research Coordinator and the SDC Finance Manager/Centre or Institute Finance Manager (or authorised delegate) certify that funds for this scholarship have not been, and will not be, sought or obtained from the student; family members; friends or associates of the student.

SDC Finance Manager (or authorised delegate)

Print Name: Signature: Date:

Graduate Research Coordinator/Head of School

Print Name: Signature: Date:

Office Use Only:

Application Approved: _____ Scholarships Officer: _____