

 <p>THE UNIVERSITY OF WESTERN AUSTRALIA</p>	<p>Graduate Research School RESEARCH PROPOSAL COVERSHEET for HIGHER DEGREE RESEARCH STUDENTS</p>	<p>RP-C</p>
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Students must submit the completed and fully-signed cover sheet and their research proposal to pghelp@postgraduate.uwa.edu.au. HARD-COPY DOCUMENTS WILL NOT BE ACCEPTED. If you have not completed each section (PhD students MUST complete the Designated Task list for Confirmation of Candidature) and secured the signature of the Coordinating Supervisor and the signature of the Graduate Research Coordinator (full list of GRC's at <https://www.postgraduate.uwa.edu.au/contact/coordinators>) all documents will be returned.

1. STUDENT DETAILS

SURNAME:	_____	TITLE: Dr, Mr, Mrs, Ms, Miss	_____								
GIVEN NAMES:	_____	TELEPHONE NO:	_____								
STUDENT ID:	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>										
SCHOOL(S):	_____										
SCHOLARSHIP(S):	_____										
DEGREE:	_____										
<input type="checkbox"/> DOMESTIC STUDENT	<input type="checkbox"/> INTERNATIONAL STUDENT		STUDENT VISA EXPIRY DATE: __/__/__								

2. CLASSIFICATION CODES

During the transition to new classification codes we are collecting both old and new codes for validation. Please enter codes from both the 2008 and 2020 classification sets.

2.1 a FIELDS OF RESEARCH (FOR) CLASSIFICATION CODE/S (2008)

Please select up to 3 codes. Select 6-digit field or group codes that are as specific as possible. See https://www.spp.uwa.edu.au/ig-reporting/resources/research-codes	
2008 CODE/S	% - must total 100%

2.1 b FIELDS OF RESEARCH (FOR) CLASSIFICATION CODE/S (2020)

Please select up to 3 codes. Select 6-digit field or group codes that are as specific as possible. See https://www.spp.uwa.edu.au/ig-reporting/resources/research-codes	
2020 CODE/S	% - must total 100%

2.2 a SOCIO-ECONOMIC OBJECTIVE (SEO) CODE/S (2008):

Please select up to 3 codes. Select objectives or codes that are as specific as possible.
See <https://www.spp.uwa.edu.au/ig-reporting/resources/research-codes>

2008 CODE/S	% - must total 100%

2.2 b SOCIO-ECONOMIC OBJECTIVE (SEO) CODE/S (2020):

Please select up to 3 codes. Select objectives or codes that are as specific as possible.
See <https://www.spp.uwa.edu.au/ig-reporting/resources/research-codes>

2020 CODE/S	% - must total 100%

2.3 RESEARCH ACTIVITY TYPE:

<p>RESEARCH ACTIVITY TYPE</p> <p>The definitions for each type are at: Australian and New Zealand Standard Research Classification (ANZSRC), 2020 – link to https://www.abs.gov.au/AUSSTATS/abs@.nsf/mf/1297.0</p>	<p><input type="checkbox"/> Pure Basic</p> <p><input type="checkbox"/> Strategic Basic</p> <p><input type="checkbox"/> Experimental</p> <p><input type="checkbox"/> Applied</p>
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3 SUPERVISION

Please include the estimate of contribution of supervision as a percentage – NOTE: minimum 10% to be allocated for each supervisor, and the total must add up to 100%.

Please note that all supervisors listed below must have agreed to supervision and the Coordinating supervisor must have access to Callista.

Supervisor type	<input type="checkbox"/> Coordinating OR Principal & Coordinating (must have access to Callista)	%
Title, First Name, Surname		
UWA School		
Email		

Supervisor type	<input type="checkbox"/> Principal	%
Title, First Name, Surname		
UWA School		
Email		

Supervisor type	<input type="checkbox"/> Co-supervisor <input type="checkbox"/> External	%
Title, First Name, Surname		
UWA School		
Email		

Supervisor type	<input type="checkbox"/> Co-supervisor	<input type="checkbox"/> External	%
Title, First Name, Surname			
UWA School			
Email			

Supervisor type	<input type="checkbox"/> Co-supervisor	<input type="checkbox"/> External	%
Title, First Name, Surname			
UWA School			
Email			

Supervisor type	<input type="checkbox"/> Co-supervisor	<input type="checkbox"/> External	%
Title, First Name, Surname			
UWA School			
Email			

If enrolled in two schools, please provide the details of the Coordinating Supervisor from the second school.

Supervisor type	<input type="checkbox"/> Coordinating (must have access to Callista)	%
Title, First Name, Surname		
UWA School		
Email		

Total Supervision	%
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4 SUMMARY OF RESEARCH PROPOSAL

4.1 Please confirm that the following items have been included in the research proposal

Research Proposal (following UWA Research Proposal Guidelines – maximum 15 page attachment)	YES / NO
Research Project Plan	YES / NO
Research Training plan	YES / NO
Table of Designated Tasks for Confirmation of Candidature (Doctoral students only)	YES / NO

4.2 CONFIDENTIALITY AND INTELLECTUAL PROPERTY

Have you read the UWA Rules for Higher Degrees by Research regarding Intellectual property and confidentiality? See UWA Handbook for Doctor of Philosophy Rules and Master's Degree by Research Rules for courses administered by the Board of the Graduate Research School. http://rules.handbooks.uwa.edu.au/rules/grs	YES / NO
Are there confidentiality issues that need to be considered?	YES / NO
Is your research subject to an obligation to any other party with respect to Intellectual Property that you produce or might produce during your HDR candidature? Such obligations might include, but are not limited to, confidentiality, need to seek permission to publish, requirement to publish, requirement to provide data/IP to external parties, or assignment of IP.	YES / NO
If YES, is there a written agreement to this effect? Read the UWA Intellectual Property Policy http://www.postgraduate.uwa.edu.au/supervisors/policies/ip	YES / NO
If NO, explain why there is no written agreement	
If there is a written agreement, (a) Are you, the student, a signatory to that agreement?	YES/ NO
If NO, explain why you are not a signatory to the agreement.	
OR	
(b) If there is a written agreement and you, the student, are not a signatory to the agreement, have you signed a Deed to assign your Intellectual Property to UWA?	YES / NO
If YES, has the Graduate Research School been provided with a copy of the agreement or Deed?	YES / NO
If No, you must complete the Student Deed Poll and attach it to this Research Proposal	

4.3 FIELD WORK

Does this project require you to undertake field work?	YES / NO
If YES, have you read the UWA Rules for Higher Degrees by Research regarding Internal and External Candidature? See the Rules for your course in the University Handbook). http://rules.handbooks.uwa.edu.au/rules/grs	YES / NO

4.4 FACILITIES

Can the project be carried out with the proposed facilities, equipment and/or resources?	YES / NO
If NO, please indicate how will the additional facilities, equipment and/or resources be accessed by the student	

4.5 STATISTICAL ADVICE

Is statistical support required for the proposed research?	YES / NO
Is statistical support available in the School?	YES / NO
If NO, please indicate who will provide this statistical support:	

4.6 THESIS FORMAT

Have you read the UWA Rules for Higher Degrees by Research regarding content and format of a thesis? See the Rules for your course in the University Handbook). http://rules.handbooks.uwa.edu.au/rules/grs . http://rules.handbooks.uwa.edu.au/rules/grs	YES / NO
Is it anticipated the thesis will be formatted as a series of papers?	YES / NO

4.7 TRAINING

Have you completed the Academic Conduct Essentials unit? If yes, on what date _____	YES / NO
Are you required, by law and/or UWA policy, to complete any additional training for the proposed research?	YES / NO
If YES, please elaborate:	
If YES, has this training been completed?	YES / NO
If this training has not been completed, will it be completed prior to commencement of the research?	YES / NO

4.8 APPROVALS AND HEALTH & SAFETY

Does the project involve the use of animals?	YES / NO
If YES, have you sought approval from the UWA Animal Ethics Committee?	YES / NO
If YES, please provide the UWA Animal Ethics Committee Application number:	
If approved, please provide a copy of the UWA Animal Ethics Committee approval letter or email	

Does the project involve human participants?	YES / NO
If YES, have you sought approval from the UWA Human Research Ethics Committee?	YES / NO
If YES, please provide the UWA Human Research Ethics Committee Application number:	
If approved, please provide a copy of the UWA Human Research Ethics Committee approval letter or email	

Have you completed the online Health and Safety Induction Unit in Learning Management System (LMS). http://www.safety.uwa.edu.au/induction-and-training/online-health-and-safety-induction-for-students	YES / NO
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Does the project require you to undertake off campus research?	YES / NO
If YES, have you read the Safety & Health Off Campus Activities information? http://www.safety.uwa.edu.au/topics/off-campus	YES / NO
If you plan to work overseas have you read the Working Overseas Guidelines? http://www.safety.uwa.edu.au/topics/off-campus	YES / NO / NA
If you plan to work in remote or rural areas have you read the Fieldwork in Rural and Remote Areas guidelines? http://www.safety.uwa.edu.au/topics/off-campus/field-work-remote	YES / NO / NA

If your project involves laboratory work, have you completed or plan to complete the Laboratory Safety Course? http://www.safety.uwa.edu.au/induction-and-training/courses/laboratory-safety	YES / NO / NA
If the project involves the use and disposal of potent teratogens or carcinogens, will you be seeking approval from the UWA Carcinogenic and Mutagenic Substances Committee prior to use of these substances?	YES / NO
If the project involves the use of ionising radiation, will you be seeking approval from the UWA Radiation Safety Committee prior to use of this radiation?	YES / NO
If the project involves genetic manipulation, will you be seeking approval from the UWA Biosafety Committee prior to the genetic manipulation?	YES / NO

Does the project require any further approvals?	YES / NO
If YES, please indicate what these required approvals are:	

4.9 COVID-19 CONSIDERATIONS

To date, has your progress been affected adversely by the COVID-19 outbreak and associated restrictions?	YES / NO
In the future, do you think your progress will or may be affected adversely by the COVID-19 outbreak and associated restrictions?	YES / NO
If you answered YES to either of the above questions, please explain how your progress has, will, or may be affected. Please note the steps taken by you and your supervisors to mitigate these problems. Please take into account any delays in your project in your project planning timeline.	

4.10 BUDGET SUMMARY

What are the TOTAL anticipated costs of this project?	\$
How much will the School(s) provide?	\$
If TOTAL costs > School funds provided, please indicate the amount and source of funds that will make up the shortfall.	\$

4.11 CRITICAL REVIEW

The Board of the Graduate Research School seeks confirmation that the proposal has undergone a process of critical review within the School before submission to the Graduate Research School. Please indicate which processes have been completed.

Discussion and review by the Principal Supervisor	YES / NO
Oral presentation or defence at the school level	YES / NO
Assessment by an advisory panel	YES / NO
Assessment by the Graduate Research Coordinator or Head of School	YES / NO
Other (please elaborate)	YES / NO

5 Attribution of Completion (for Supervisor and GRC to complete)

Please complete this section if the completion is to be attributed other than according to the student's enrolment.

School:	% split =
School:	% split =

6 SIGNATURES

The School certifies that the attached detail of the proposed topic and supervision is appropriate and that supervision, equipment, techniques, literature and financial support will be available throughout the candidature.

The School certifies that all necessary approvals in relation to the attached proposal have been/will be obtained from the appropriate University of Western Australia committees (see www.postgraduate.uwa.edu.au/forms?f=145053 for relevant contact details), and that all safety and other training required by law and/or UWA policy has been completed, prior to commencement of the research. Where an approval is pending/deferred, progress on the application must be incorporated into the annual progress report.

All signatories confirm that UWA may submit this proposal to a plagiarism or text matching detection service at its discretion.

The signatories confirm that they have read UWA Policy on Graduate Research Training and certify that the supervision arrangements proposed in this form are in accordance with the requirements of UWA policy

<http://www.universypolicies.uwa.edu.au/search?method=document&id=UP12%2F11>

STUDENT

Signature:	Date:
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COORDINATING SUPERVISOR

Supervisor Name (please print):	
Supervisor Signature:	Date:

GRADUATE RESEARCH COORDINATOR

Graduate Research Coordinator Name (please print):	
Graduate Research Coordinator Signature:	Date:

If enrolled in two schools and a completion split other than 50% for each school is required, please provide the signatures of Coordinating Supervisor and the Graduate Research Coordinator from the second school.

Coordinating Supervisor Name (please print)	
Coordinating Supervisor Signature:	Date:
Graduate Research Coordinator Name (please print):	
Graduate Research Coordinator Signature:	Date:

**7. DESIGNATED TASKS FOR CONFIRMATION OF CANDIDATURE
(DOCTORAL ENROLMENTS ONLY)**

STUDENT ID:

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SURNAME: _____

GIVEN NAMES: _____

Confirmation of
Candidature Date _____

All Doctoral candidates are enrolled conditionally for the first year (full time equivalent). Confirmation of candidature at the end of the first year will depend on satisfactory completion of a number of designated tasks negotiated with supervisor(s) and Graduate Research Coordinators or schools. These tasks were listed in your Research Proposal and should match the list you provide below.

Confirmation of candidature occurs 12 months from commencement of enrolment. The time is extended pro-rata for students who are enrolled part time for all or part of the first year of candidature or have had a period of suspension.

At the time candidature is due to be confirmed, this table of designated tasks is resubmitted using the Confirmation of Doctoral Candidature Form at <http://www.postgraduate.uwa.edu.au/forms>

**The Designated Task List may form part of your proposal, or part your research plan,
BUT this page must also be completed and submitted**

Designated Task (for the first 12 months of candidature ONLY)	Proposed date of completion
COMPULSORY: AACE4000 Essentials Unit. Details can be found at http://www.ace.uwa.edu.au/	
COMPULSORY: UWA Diagnostic English Language Needs Assessment (DELNA). This is applicable for all HDR students enrolled on or after 15 July 2019.	
COMPULSORY: Substantial piece of writing at the appropriate conceptual level in addition to the research proposal. Please provide details. <i>If this has not been completed, please be aware that it is unlikely your Candidature can be confirmed.</i>	
COMPULSORY: UWA ethics approvals are required if your project involves the use of animals or humans that would require ethics clearance. If you require such an approval, when do you anticipate the approval process will be completed?	