

Doctoral candidates are enrolled conditionally for the first year (full time equivalent). Confirmation of candidature at the end of the first year is subject to the student completing certain agreed tasks within an agreed timeline.

The tasks to be completed by the student and the timeline within which they are to be completed must be agreed in writing by the student, their supervisors, and relevant school and require approval of the Board of the Graduate Research School. A student must include an outline of the agreed tasks with the research proposal.

If the student completes all agreed tasks satisfactorily by the agreed time, candidature is confirmed by the Board. If the student does not complete all agreed tasks satisfactorily and by the agreed time, candidature is terminated by the Board unless the student is granted an extension of time or has been permitted to downgrade to the master's degree by research.

This report detailing which agreed tasks have been completed satisfactorily, signed by the student, supervisor, and Graduate Research Coordinator, should be submitted to [pghelp@postgraduate.uwa.edu.au](mailto:pghelp@postgraduate.uwa.edu.au)

## SECTION 1 - STUDENT DETAILS

Student Number	Surname
Given Names	Title
School	Degree
<input type="checkbox"/> My personal details are correct in studentConnect	<b>Note:</b> Your semester address, home address, and emergency contact must be kept up to date: <a href="http://student.sims.uwa.edu.au/connect/webconnect">student.sims.uwa.edu.au/connect/webconnect</a>

Student visa expiry date (if applicable)

**If you have held a scholarship in the past 12 months, please complete the following:**

Name of scholarship(s)	Scholarship expiry date (dd/mm/yy)
1.	
2.	
3.	

## SECTION 2 - REPORT ON DESIGNATED TASKS FOR CONFIRMATION OF CANDIDATURE

### 2.1 Provide details of which agreed tasks have been completed satisfactorily

- List each designated task and due date exactly as approved in your Research Proposal. Describe the current status and include an explanation if not completed.
- Diagnostic English Language Needs Assessment (DELNA) is compulsory for all HDR candidates.
- Academic Conduct and Research Integrity (ACRI9000) is compulsory for all HDR candidates enrolled from 1 April 2021. Students enrolled before this date are required to complete Academic Conduct Essentials (AAACE4000).
- From January 2021 all new students are assigned an advisory panel. Advisory panels are convened by the Graduate Research Coordinator (GRC), composed of a least one academic staff member other than the supervisors, and assist and advise the GRC on the review and approval of research proposals, Confirmation of Candidature, candidature progression, thesis submission, and any other matter determined by the GRC. Advisory panels offer expert guidance and support to both students and the supervisory team.
- As early as possible in the candidature, the supervisors must assess the student's writing abilities. In the case of a PhD student this must be an integral component of the confirmation process, which requires the student to provide a piece of written work of sufficient length to demonstrate writing proficiency and indicate the standard of the student's composition skills.
- This substantial piece of writing at the appropriate conceptual level must be submitted to your supervisors and GRC for review but does not need to be submitted to the Graduate Research School.
- The Coordinating Supervisor and Graduate Research Coordinator are requested to initial each task to verify the current status.
- If all agreed tasks have not been completed satisfactorily, an extension of up to three months (full-time equivalent) may be recommended in which to complete all agreed tasks.



### SECTION 3 - ENDORSEMENT BY STUDENT

I confirm that the information I have provided is true and correct

Signature of student

Date (dd/mm/yy)

### SECTION 4 - SCHOOL REVIEW

The student has provided a piece of written work of sufficient length to demonstrate writing proficiency and indicate the standard of the student's composition skills.

Yes

No

#### Recommendation:

- The student has completed all agreed tasks satisfactorily and we recommend candidature is confirmed (provide comments for any tasks not completed by the agreed time)
- The student has not completed all agreed tasks satisfactorily by the agreed time, and we recommend an extension to complete the agreed tasks by the following date (dd/mm/yy):
- The student has not completed all agreed tasks satisfactorily and by the agreed time, and we recommend candidature is not confirmed (provide comments)

#### Comments

### SECTION 5 - COORDINATING SUPERVISOR AND GRADUATE RESEARCH COORDINATOR APPROVAL

Signature of Coordinating Supervisor

Date (dd/mm/yy)

Name

Signature of Graduate Research Coordinator

Date (dd/mm/yy)

Name

#### Comments

### SECTION 6 - JOINT SCHOOL APPROVAL (IF APPLICABLE)

Signature of Coordinating Supervisor

Date (dd/mm/yy)

Name

Signature of Graduate Research Coordinator

Date (dd/mm/yy)

Name

#### Comments

### SECTION 7 - GRS USE ONLY

Candidature confirmed

Extension approved

Candidature not confirmed

#### Comments